



# Exam FA2

## Maintaining Financial Records

Pocket Notes



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### **Preface**

These Pocket Notes contain everything you need to know for the exam, presented in a unique visual way that makes revision easy and effective.

Written by experienced lecturers and authors, these Pocket Notes break down content into manageable chunks to maximise your concentration.

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# Introduction

## In this chapter

- Overview of the examination.
- Key syllabus areas.

### Overview of the examination

This examination will consist of:

50 compulsory objective test questions for two marks each	100
Total marks	<u>100</u>

The examination duration is two hours. The pass mark is 50%.

The examination is available as a computer-based examination.

As the examination consists entirely of objective test questions, you do need to consider the following:

- Objective test questions allow the examiner to cover a significant amount of the syllabus within each examination. This means you cannot simply learn only part of the syllabus and hope to achieve a pass standard – you will need to learn the entire syllabus to maximise your chances of success in the examination.

- As part of your revision, work through the questions in the study text and any question banks you may have to ensure you understand the style of question asked.
- You should ensure that you allocate your time correctly so that you can answer all questions.
- Remember in the examination, you can answer questions in any order (as long as you complete the objective test correctly). It is therefore worth completing the easier questions first and then re-visiting the more difficult questions before the end of the examination. This approach will (hopefully) ensure you have obtained the easy marks first and avoid missing them should you run out of time.

Finally, when all else fails, guess – there is no negative marking.